

Bio-Sheet A



<p>1. NAME OF APPLICANT (example: FAMILY NAME, First Name, Middle Name)</p> <p>PREFIX Ms. LAST/FAMILY NAME Doe FIRST NAME John MIDDLE NAME Paul</p>	<p>4. GENDER Male</p>																																				
<p>2. PERMANENT ADDRESS OF APPLICANT NO USAR "ENTREGA GENERAL" COMO CORREO POSTAL Panama Panama 99999 Panama</p> <p>Telephone number: <u>001 507 2334455</u> Fax _____ (city code) (number)</p> <p>E-mail address: <u>myemail@iusedaily.com</u></p>	<p>5. PLACE OF BIRTH (city or town, country) Panama Panama</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">6. DATE OF BIRTH</td> <td style="width: 15%;">Month</td> <td style="width: 15%;">Day</td> <td style="width: 45%;">Year</td> </tr> <tr> <td></td> <td style="text-align: center;">04</td> <td style="text-align: center;">25</td> <td style="text-align: center;">1988</td> </tr> </table> <p>7. COUNTRY OF PRESENT CITIZENSHIP Panama</p> <p>8. COUNTRY OF PRESENT RESIDENCE Panama</p>	6. DATE OF BIRTH	Month	Day	Year		04	25	1988																												
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<p>3. POSTAL ADDRESS OF APPLICANT US Embassy Panama Panama Panama 99999 Panama</p>	<p>9. HAVE YOU HAD A FULBRIGHT GRANT IN THE PAST? No IF YES, PLEASE INDICATE YEAR</p>																																				
<p>10. EDUCATION List all post-secondary educational institutions attended, beginning with the most recent, including any in which you are currently enrolled. Academic transcripts, copies of diplomas, and English translations should be submitted to the U.S. Embassy or Fulbright Commission in your country.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%;">Name of institution 1: Self explanatory</td> <td style="width: 25%;">Dates Attended: from 02 / 1999</td> <td style="width: 30%;">to 04/2004</td> </tr> <tr> <td>Location: Masters Program</td> <td colspan="2">Distance or Online <input type="checkbox"/> Major field(s) of study: Engineering</td> </tr> <tr> <td>Actual name of diploma or degree (do not translate but please use Latin characters) Bachelor's in</td> <td colspan="2">Date received or expected: 04/2015</td> </tr> <tr> <td>Name of institution 2: NO ELEMENTARY SCHOOL</td> <td>Dates Attended: from /</td> <td>to /</td> </tr> <tr> <td>Location:</td> <td colspan="2">Distance or Online <input type="checkbox"/> Major field(s) of study:</td> </tr> <tr> <td>Actual name of diploma or degree (do not translate but please use Latin characters)</td> <td colspan="2">Date received or expected: /</td> </tr> <tr> <td>Name of institution 3:</td> <td>Dates Attended: from /</td> <td>to /</td> </tr> <tr> <td>Location:</td> <td colspan="2">Distance or Online <input type="checkbox"/> Major field(s) of study:</td> </tr> <tr> <td>Actual name of diploma or degree (do not translate but please use Latin characters)</td> <td colspan="2">Date received or expected: /</td> </tr> <tr> <td>Name of institution 4:</td> <td>Dates Attended: from /</td> <td>to /</td> </tr> <tr> <td>Location:</td> <td colspan="2">Distance or Online <input type="checkbox"/> Major field(s) of study:</td> </tr> <tr> <td>Actual name of diploma or degree (do not translate but please use Latin characters)</td> <td colspan="2">Date received or expected: /</td> </tr> </table>		Name of institution 1: Self explanatory	Dates Attended: from 02 / 1999	to 04/2004	Location: Masters Program	Distance or Online <input type="checkbox"/> Major field(s) of study: Engineering		Actual name of diploma or degree (do not translate but please use Latin characters) Bachelor's in	Date received or expected: 04/2015		Name of institution 2: NO ELEMENTARY SCHOOL	Dates Attended: from /	to /	Location:	Distance or Online <input type="checkbox"/> Major field(s) of study:		Actual name of diploma or degree (do not translate but please use Latin characters)	Date received or expected: /		Name of institution 3:	Dates Attended: from /	to /	Location:	Distance or Online <input type="checkbox"/> Major field(s) of study:		Actual name of diploma or degree (do not translate but please use Latin characters)	Date received or expected: /		Name of institution 4:	Dates Attended: from /	to /	Location:	Distance or Online <input type="checkbox"/> Major field(s) of study:		Actual name of diploma or degree (do not translate but please use Latin characters)	Date received or expected: /	
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<p>11. Name your most significant publications/honors/awards/projects/other accomplishments.</p>																																					

APPLICANT

12. Field of Study Educational Administration, Planning and Policy

13. GIVE A 50-WORD SUMMARY OF YOUR PROPOSED PROGRAM PLAN (a more detailed plan to be described in question 21).
VERY IMPORTANT

COPY

14. CURRENT OCCUPATION

Organization N/A

Your job title Head, Human Resources

Dates of Employment (month & year) 03 / 2001 - /

Name and address of your place of employment 45 Street, Bldg. Palma, Room 204
Panama Panama

15. Describe your current job responsibilities:

I am responsible for ...

I supervise ...

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ONLINE



Bio-Sheet B

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16. Previous positions held (begin with most recent):

Name & address of place of employment	Job Title	Dates of Employment From (in years) To	
SELF EXPLANATORY			

17. Please rate your computer proficiency level using the following scale: 1=need help, 2=basic, 3=good.

Email 3 Typing 3 Web searching 3 Online database research 3 Word processing 3
 Spreadsheets 3 Presentation software 3 Sharing photos 3 Online travel reservations 3 Social media 3

18. Please indicate countries outside your own, including the United States, in which you have lived, traveled, or studied. Please list dates (months/years) and reasons for each visit. Please attach an additional sheet if necessary.

Country visited	Reason for visit (e.g. study, work, tourism, conference)	Dates of Visit	
		From (mo./yr.)	To (mo./yr.)
		/	/
		/	/
		/	/
		/	/
		/	/
		/	/

19. Person to be notified in case of emergency (in home country):

Name of Contact Person Mary Doe State/Province
 Address - Street 75M St, House 456 Country Panama
 City Panama Zip code 9999
 Telephone: () 64557890 E-mail Address

I certify that all information given in this application is complete and accurate to the best of my knowledge. I agree to abide by the Policies governing the selection of Fulbright/Humphrey grantees, as established by the J. William Fulbright Foreign Scholarship Board (FSB) (complete policies available at <http://eca.state.gov/fulbright/about-fulbright/j-william-fulbright-foreign-scholarship-board-ffsb/ffsb-policies>). I understand that final approval of my application is dependent upon my eligibility for a J Visa in the United States. I also agree to return to my home country upon the expiration of my authorized stay in the United States.

Date 12 / 28 / 2015	Electronic Signature of Applicant John Paul Doe
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Program Plan

3

Name of Applicant John Doe

Country Panama

20. Please describe your major area of interest and explain how this area addresses the specific development needs of your country.

My interest is in the area of ...

Being a fast-growing cosmopolitan country, many ...

By providing Panamanian with ...

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21. Describe the type of Humphrey program you would like to design. Indicate the kinds of academic and professional experiences you would like to pursue.

I am interested in a program ...

The professional experience I would like to get ...

I would like to have the opportunity to ...

APPLICANT
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22. Describe how the knowledge and skills you will gain will help you address your country's development needs.

Right now, my country is ...

I believe that my experience would ...

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Personal Statements A

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Name of Applicant John Doe

Country Panama

23. Please describe how you have demonstrated a strong commitment to public service (i.e. community, civic involvement or professional responsibilities, etc.).

I am responsible for ...

I have been involved in ...

I belong to ...

I have organized ...

APPLICANT
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24. Please state your professional goals for the next five years. How will the Humphrey Program help you reach these goals?

I five years I would become ...

Currently I am interested in ... and would improve in ...

I would share my experience in ...

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Personal Statements B

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Name of Applicant John Doe

Country Panama

25. Describe a problem or challenging situation that you resolved by using your initiative. What was the outcome? Please select this example carefully. It should illustrate something that you want the review panel to know about your problem-solving, leadership abilities, or commitment to public service.

My challenge during the past year has been ...

This problem has been very enriching because ...

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Personal Information

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I. PERSONAL FINANCIAL INFORMATION (Indicate all funds in your local currency.)

1. Your annual salary 35,000

Income per year from other sources 0

Indicate your local currency Dollar

2. Will your salary be continued during your stay in the U.S.? No

(If yes, what percentage?) _____

II. DEPENDENTS: The Hubert H. Humphrey Fellowship Program does not provide allowances for dependents.

If your dependents accompany you, you will be responsible for providing all travel, adequate medical insurance, and support for them. **English/Orientation Centers cannot accommodate dependents.** Dependents may not arrive until you are settled in your academic program and have found housing (at least 30 days after your arrival at academic placement).

1. Marital Status Single

2. List the relationships and ages of any persons who will require financial assistance from you during your academic year in the U.S.

Name	Relationship	Age
1. _____		
2. _____		
3. _____		
4. _____		

3. Will any dependents be with you in the U.S.? _____

(If yes, give name(s), relationship(s), date(s) of birth, and state how you intend to provide for them during your year of study in the U.S.)

Dependent Name	Relationship	Date of Birth
1. _____		/ /
2. _____		/ /
3. _____		/ /
4. _____		/ /

III. ENGLISH LANGUAGE PROGRAM

1. If required, will you be able to arrive for English language training as early as April? _____

2. Will you be able to obtain a leave of absence from your current position for a period of 11 months, or up to 14 months if you require English training? _____

3. When will you take a standardized test that assessed your English language ability, such as TOEFL?

 / /

(If you have not scheduled this test before October 1, you must notify the Binational Educational Commission or U.S. Embassy in your home country **immediately.**)

IMPORTANT

1. An official TOEFL score (no more than two years old) is required for all countries except the English-speaking Caribbean.

2. You must indicate that you want your TOEFL score reports sent to: Institute of International Education (Hubert Humphrey Fellowship Program) Code Number 9616. You must be sure to indicate this code (9616) on the registration forms or on the answer sheets provided at the time you take the examination.

3. As soon as you receive your TOEFL score, report it to the Binational Educational Commission or U.S. Embassy.

4. Please sign below as authorization for IIE to receive your TOEFL score.

I hereby authorize the Institute of International Education to receive my TOEFL score report.

Date / /

Signature of Applicant John Paul Doe



English Language

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NAME OF APPLICANT John Doe

COUNTRY OF RESIDENCE Panama

A. HISTORY OF APPLICANT'S FORMAL STUDY OF ENGLISH

APPLICANT'S NATIVE (HOME) LANGUAGE
Spanish

LEVEL	NUMBER OF YEARS	NUMBER OF MONTHS PER YEAR	NUMBER OF HOURS PER WEEK	NATIVE LANGUAGE OF INSTRUCTOR
SECONDARY SCHOOL	12	9	7	Spanish
UNIVERSITY	4	9	6	English
PRIVATE STUDY	0	0	0	Spanish

B. ENGLISH LANGUAGE TESTS

Indicate the date on which you took or will take the official Test of English as a Foreign Language (TOEFL):

08 / 2009

NOTE: All U.S. Universities require a TOEFL score taken within 2 years or less.

Indicate the TOEFL score earned: 599

In addition, if you have recently taken or are planning to take one of the following English language proficiency tests, please indicate the test date and the score (with TOEFL conversion):

Institutional TOEFL (ITP): date: ____ / ____ / ____ score: _____

Please note: The institutional TOEFL or ITP is only acceptable for initial screening. You must still provide an official TOEFL score report.

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